

ONEIDA VILAS TRANSIT COMMISSION

July 27, 2023

MINUTES

Attendance: Present Marvin Anderson, Billy Fried, Fred Radtke (11:04 A.M.), Dawn Winqvist, Holly Tomlanovich and Richard Logan. Absent Toni Rio and Conner Showalter. Others Present Transit Manager Barb Newman, Joel Gottsacker Oneida County ADRC Manager and Sue Richmond Director ADRC of Vilas County.

Called to order by Chairman Anderson at 11:00 A.M. at Vilas County Courthouse, Conference Room B at 330 Court St., Eagle River, WI. Noting that this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the American with Disability Act.

ESTABLISHED A QUORUM: 6 Of 8 Member present.

APPROVAL OF MINUTES from May 24, 2023: Motion by Logan, second by Fried to approve minutes. All Ayes.

APPROVAL OF AGENDA: Motion by Tomlanovich, second by Winqvist to approve agenda. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON: Public Comments. None.

DISCUSSION AND POSSIBLE ACTION ON Bus Grant: Newman received notification from the Wisconsin Department of Transportation Oneida Vilas Transit Commission has received a grant for two Ford Transit Vans. The paperwork hasn't been sent yet. Once it has been sent Oneida Vilas Transit Commission will go through Wisconsin Department of Transportation source to purchase those vans. Part of the purchase of buses is Oneida Vilas transit Commission must pay for them up front. The line of credit will not be enough. To do a short time loan would need approval from both Oneida and Vilas Counties. Gottsacker asked about using funds from the Trust Account then repaying when the grant comes through. Motion by Fried to move forward to purchase two Ford transit Vans as presented with the funding mechanism as presented. Second by Tomlanovich. Approval would be needed from The Department of Transportation to funds from the Trust Account. Newman speaks with the representative often she will make sure that would be O.K. An amendment was put forth by Anderson that the purchase of two Ford Transit Vans would be conditional on Wisconsin Department of Transportation approval of using the ADRC Trust Account. Second by Fried. All Ayes. The original motion to move forward with the purchase of Two Ford Transit Vans as presented with the funding mechanism as presented was passed All Ayes.

DISCUSSION AND POSSIBLE ACTION ON: Architectural and Engineer Grant and Need Assessment Grant: The Wisconsin department of Transportation has significant concerns about Oneida Vilas Transit Commission applying for one grant. Stating that often a firm cannot always follow through on all the factors. Suggested that two grants be applied for two separate firms. Because the money used would be federal dollars a search for firm need be limited to Wisconsin. Newman has verbal approval for a second

grant. When Logan was asked for his input, he stated that liked one grant, but understood that one company may not be able to follow up on both Architectural and Engineering and Need Assessment.

DISCUSSION AND POSSIBLE ACTION ON: Budget Overview through June: We are ahead of projected fare revenue. The \$10.73 reflects interest earned. All caught up with Headwaters probably just the timing with their checks. Expenditures, Salaries are wages is fine. Category 503 is our drug testing. 504 is over budget. Vilas County has used \$4240.96 from their Trust Fund and repaid Oneida Vilas Transit Commission for some parts. Fine on utilities. Still under budget by \$52,000.00 for the year. The State said that Oneida Vilas Transit Commission can submit expenses for Both Quarter one and two. By statute that money wouldn't be released until October.

DISCUSSION AND POSSIBLE ACTION ON Paid Vouchers: A question was asked if Oneida Vilas Transit Commission is under lease with Highway 47 rentals. The commission is under lease to the spring. Asked about MCHS which is an expense of drug testing. Tomlanovich motion to approve paid Vouchers through July 15, 2023. Second by Fried. All Ayes.

DISCUSSION AND POSSIBLE ACTION ON Quarterly Bus Report: N- 12 used for the Phelps Food Pantry run. Is still in the shop. N-11 just this past week came in with the same issue as N-12. N-16 is our only CDL bus in the fleet, recently inspected by Bowen Bus Service because State Patrol won't inspect them passed with flying colors. Asked about renting a bus, that expense isn't reimbursable. Radtke emphasized bus really need to be ordered every year so not to run into issues that are being experienced. Anderson would like a plan for the next several years for vehicle purchase.

DISCUSSION AND POSSIBLE ACTION ON Quarterly Ridership: In Rhinelander year over year is down the. The Lakeland and Eagle River are about the same. Recent meeting with residents of Rhine Haus most liked our service but want more availability. There are two taxicab services in Rhinelander. Most prefer Hodag Taxi even though it takes longer to get a ride but is stilled preferred.

DISCUSSION AND POSSIBLE ACTION ON Quarterly Driver Report: Drivers have been stepping up to fill spots when we have drivers out. Next week we have a driver on medical leave and three on vacation. Anderson suggested we invite Doug Skubal and any other driver to next months meeting. Training was held July 20th with Judy from Transit Mutual where she went over backing up, mirror adjustment and manual use of the lift. After training there was a meal which was a good time to reconnect and talked to each other.

Items for future agendas: Planning for bus replacement.

Letters and Communications:

Adjournment: 11:59 P.M.

NEXT MEETING: August 31, 2023. 9 A.M.

Respectfully Submitted,

Brian Moore

Office Manager Northwoods Transit.